



Recipe for Success

Dance Party

What you will need:

- Set date for at least two months before Dance Party
- Decorations to match your theme
- Raffle & Silent Auction items (see card #4)
- Food & Drinks
- Fliers for the event
- Theme for your dance
- DJ or good sound system and speakers
- MC to make announcements and keep party moving
- Volunteers to man all the stations
- Photo Booth ~ Camera & Printer (optional)

Start by setting your date. If you want to have a school Dance Party make sure you are on the official school calendar at least a month before the event. Look into getting a civic club or hotel space donated or discounted.

Once you have a time, date and location set you can start looking for a DJ. If you can't get a DJ or a band, make sure you have a great sound system, microphone and someone willing to be the MC. The MC/DJ keep the party going and make sure everyone is having a good time.

Next, pick a theme and put together decorations that match your theme. Encourage everyone to dress up for the party. Some suggestions are:

✓ Boot Scootin' Boogie ✓ Blue Hawaii ✓ Disco ✓ Mad Hatter Tea Party ✓ New Year's Party

Make up fliers that will have all the above details. Let them know there will be a cost to come and what you are raising funds for. Set the cost to cover any charges you may have with a larger percentage going to your cause. If everything is donated and you are having a "Family Fun" school dance you might want to keep cost low so it is affordable for large families to attend. If you are planning a bigger dance with a local band or DJ, you may want to charge more.



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You will need to decide if refreshments will be included in the cost of the Dance Party or if they are going to be for sale as part of the fundraiser. If you are selling food, make your signs ahead of time for the cost of each item you are selling.

Consider selling photos at your dance. Set up a matching theme booth people to stand in front of and charge them to have their picture taken. It will be best to have a printer set up for immediate delivery.

Do a virtual walk through your event and think of any areas where you may need information signs. This might be to direct them to the auction/raffle tables or refreshment area.

Have a sign to remind people to make checks payable to the NNPDF. Ask the NNPDF office to send you newsletters, brochures and posters to have at an information table. You might want to sell Persevere Bracelets also. These can also be ordered through the NNPDF website store.

Contact Help: NNPDF Central Office at nnpdf@nnpdf.org