



## Recipe for Success

# Things to Remember

Many times when you are setting up your fundraiser you may be required to obtain a **Certificate of Liability**. There are special conditions to obtain this certificate and a form to fill out.

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You may also be asked to provide the **NNPDF 501 (c) (3)** letter to show that we are tax exempt.

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When receiving in-kind donations you may also be required to provide a **W-9**. The NNPDF office can fill that out and return that to you. In-kind receipts for donor tax purposes are also available.

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In Canada? We can also provide you with Canadian Charitable Status just email the NNPDF Office.

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The Central Office can also mail all event thank you letters & receipts to contributors for donor tax purposes.

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All of the above forms can be provided to you if the proceeds from your fundraiser are being sent to the NNPDF Office.

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Contact Help: NNPDF Central Office at [nnpdf@nnpdf.org](mailto:nnpdf@nnpdf.org)